









BI-ANNUAL ACTIVITY REPORT TO CHARTERED TRADING STANDARDS INSTITUTE FOR THE PERIOD JUN 2017 - MAY 19

Dispute type	Numbe (Domes	r of complaints tic)				Number of complaints (Cross- border)				Totals Accepted
Not of satisfactory			الماسيد		Accorded				Assembed	
quality	Electrical		rec'd i	ejecteu	Accepted		rec a	rejecteu	Accepted	
	goods		948	500	447		17	10	8	455
	Clothing		350	166	183		140	131	10	193
	Food Other		163 2453	115 1407	48 1045		3 698	2 678	1 20	49 1065
	Other		2433	1407	1043		050	070	20	1003
	Total		3914	2188	1723		858	821	39	1762
Not as described										
	Electrical									
	goods		792	691	101		14	11	3	104
	Clothing Food		959 119	717 107	242 12		85 2	76 2	9	251 12
	Other		263	125	138		60	59	1	139
	Total		2133	1640	493		161	148	13	506
	Total		2133	1040	433			140		
Late delivery										
	Electrical		400	426	F-7					
	goods Clothing		493 749	436 616	57 133		9 87	8 76	1 11	58 144
	Food		33	32	1		1	1	0	1
	Other		501	447	54		49	48	1	55
	Total		1776	1531	245		146	133	13	258
Cancelled/no delivery	Electrical									
	goods		470	320	150		9	6	3	153
	Clothing		444	306	138		90	80	10	148
	Food		41	39	2		1	1	0	2
	Other		633	520	113		89	86	3	116
	Total		1588	1185	403		189	173	16	419
Out of stock	51									
	Electrical goods		263	26	237		5	3	2	239
	Clothing		500	252	248		75	66	9	257
	Food		11	8	3		1	0	1	4
	Other		766	570	196		23	17	6	202
	Total		1540	856	684		104	86	18	702
Other										
	Electrical									
	goods		745	631	114		14	11	3	117
	Clothing Food		647 131	489 119	158 12		26 3	18 3	8	166 12
	Other		632	519	113		116	114	2	115
	Total		2155	1758	397		159	146	13	410
Service issues										
	Electrical									
	goods		627	495	132		11	8	3	135
	Clothing		625	506	119		12	9	3	122
	Food Trade		68 447	61 193	7 226		2 14	2 12	0	7 226
	Other		881	739	142		14	12	0	142
	Total		2508	1882	626		39	31	6	632
						-				
TOTALS	_		15614	11040	4571	Cross B	1656	1538	118	4689

## **SCHEDULE 6**

 The number of disputes received by the ADR entity and the types of complaints to which the disputes related;

## 15614 Total

3914 not of satisfactory quality 2133 not as described 1776 Late Delivery 1588 Cancelled/No Delivery 1540 Out of Stock 2155 Other 2508 Service Issue

b) The percentage share of alternative dispute resolution procedures which were discontinued before an outcome was reached;

32% mostly due to loss of communication with the complainant.

c) The average time taken to resolve the disputes which the ADR entity has received;

RetailADR 78 Days UtiltiesADR 89 Days

d) The rate of compliance, if known, with the outcomes of its alternative dispute resolution procedures;

Data to confirm the rate of compliance is not currently available.

 e) Any recommendations the ADR entity may have as to how any systematic or significant problems that occur frequently and lead to disputes between consumers and traders could be avoided or resolved in future;

The top areas of complaint types include poor customer service, failed deliveries or purchase of out of stock goods, and satisfactory quality issues concerning repairs/replacement/refunds.

Low level or poor standards of customer service remain a repeat reason for disputes between consumers and traders, and this is seen across all three schemes. Delays, poor communication and/or improper behaviour by staff fall within this area. It is evident that consumers expectations as to what is acceptable, or a reasonable level of service is increasing, and this demand is placing difficulties on the traders to meet this expectation or fall foul of consumer being willing to move to an alternative product, provider or competitor.

Complaints regarding product repairs/replacement/refunds occur frequently. These disputes often concern the suitability of what I provided and whether this falls in line with the Consumer Rights Act 2015. We frequently adjudicate disputes that relate to a disparity of a consumers expectations against

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the actual legislative requirement afforded by law.

We see numerous disputes involving engineer visits to customer's properties to diagnose and fix problems or install equipment particularly through the adjudications we make on UtilitiesADR. Common issues here are misdiagnosis of the issue, failure to repair at the first appointment and availability of parts to enable repairs. The is a lot of challenge around whether trader is entitled or afforded to repair a boiler for example in the first instance of an issue or failure or whether the consumer is entitled to reject the goods. Many of these cases show a consumers refusal to pay the balance owed as they do not deem the install/engineer repair to be fit for purpose of a satisfactory quality.

f) where the ADR entity is a member of any network of ADR entities which facilitates the resolution of cross- border disputes, an assessment of the effectiveness of its co-operation in that network;

CDRL does not co-operate or with other ADR entities in the way described here

g) where the ADR entity provides training to its ADR officials, details of the training it provides;

CDRL have a clear onboarding training programme for new starters to ensure they understand as an adjudicator the legislative and regulatory issues they maybe assessing in a consumer dispute. In 2018 and 2019, our internal training programme has been developed and adapted to ensure the adjudicators are provided not only with the necessary legal training, but analysis skills to guarantee successful investigations during the process of their adjudications enabling them to come not only fair and reasonable but justifiable conclusions based on evidence supplied by both parties as well as utilising the balance of probability where necessary.

Training is provided both in a classroom and working environment with continuous support via our training and quality assurance teams who are responsible for the checking and certifying of adjudicators work to be of a relevant standard before signing off by the Chief Adjudicator as competent.

Not only do new starters receive training but there is continuous refresher training for existing staff to demonstrate as an ADR body we maintain regular investment in our people and they are of the right level with knowledge and expertise that are relevant in the day to day handling of a case. Our training programme consists of the Consumer Rights Act 2015, Conflict Call Handling Skills, Mediation, Arbitration modules (for those who work in arbitrator schemes), Consumer Contract Regulations, the principles of investigatory skills, application of investigatory skills, data analysis, forensics data principles corgi or safety requirements and ADR Regulations.

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## h) an assessment of the effectiveness of an alternative dispute resolution procedure offered by the ADR entity and of possible ways of improving its performance.

Although CDRL can demonstrate an increase in membership or engagement with traders and the schemes we still consider there to be a low conversion rate as a result of trader's not engaging with ADR. Engagement with an ADR body is not mandatory when a complaint fails to be resolved using a company's internal complaint handling process.

The result is many disputes remain unresolved with consumers left with no redress unless seeking it via court. Most consumer are unable to afford litigation and their hope is for us as a scheme to assist. Whilst our performance to date demonstrates as an ADR entity working within many non-mandatory areas, we have been successful, it is still considered that engagement would be considerably higher if traders awareness was increased by Trading Standards and other public bodies, as to the purpose of ADR and it requirements under Civil Procedure Rules to mitigate costs.

Many consumers who are unable to gain redress through the scheme due to non-engagement of the trader, who pursue the matter to Court are faced with the necessity for compliance of the CPR to use the court mediation service, which has a failure to understand the wider picture by both parties and limitation to their issues being considered thoroughly enough, as mediation is more about diplomacy rather than each parties facts being considered to weigh up what is correct or fair and reasonable. CDRL would urge CTSI to look at ways it can improve traders awareness of the benefits of engagement.